



The  
Westminster  
School

# School Provider Access Policy 2018-2019

*Safe Happy and Learning Together*  
*Building foundations and providing  
opportunities to create confident,  
aspirational and independent members of  
our community.*

Approved by Governing Body on: 20/09/18

Signed by Chair of Governors:

*Ken Ols*

Head Teacher:

C A Hill BEd NPQH

Lead Personnel:

B Taylor

Date of Review:

20/09/19

# The Westminster School Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point; □
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events; □
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

A provider wishing to request access should contact:

Ben Taylor  
Assistant Head teacher 14-19 Curriculum and Assessment

The Westminster School  
The Rowley Learning Campus  
Curral Road  
Rowley Regis  
B65 9AN

Tel: 01215616884

Mob: 07583011890

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to Mr Taylor to identify the most suitable opportunity for you.

## Safeguarding

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our school.

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian.

The Resource Centre is available to all students at lunch and break times.

## **CEIAG Policy**

A copy of our Careers Education Advice and Guidance and Work-Related Learning policy (CEIAG) can be accessed via the school website. If you would like a printed copy, please contact the school office.